

MINUTES

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The Town of Manteo Planning and Zoning Board met in Regular Session on Tuesday, February 11, 2020 at 6:00 p.m. at the Manteo Town Hall, 407 Budleigh Street.

The following members were present:

Chair Sherry Wickstrom  
Member Fields Scarborough  
Member Nicole Northrup  
Member Jamie Daniels

The following members were absent:

Member Hal Goodman

Also present at the meeting:

James Ayers, Town Manager

Chair Wickstrom called the meeting to order at 6:00 p.m.

**SUBJECT:** Adoption of Agenda as presented or amended

**MOTION:** Member Daniels seconded by Member Northrup to adopt the agenda as presented was approved by the following vote: Ayes: Chair Wickstrom, Members Scarborough, Northrup and Daniels. Noes: None. Absent: Goodman.

**SUBJECT:** Approval of Minutes Regular Meeting January 14, 2020

**MOTION:** Member Scarborough seconded by Member Daniels to approve the minutes as presented was approved by the following vote: Ayes: Chair Wickstrom, Members Scarborough, Northrup and Daniels. Noes: None. Absent: Goodman.

**PUBLIC COMMENTS**

There were no public comments.

**NEW BUSINESS**

**SUBJECT:** Appointments or re-appointments to PARC Committee. Terms expiring Sarah Benson; Amy Bennett and Courtney Schultz, for 4-year terms and Jackie Meyers (absent 2 meetings in a row) whose term expires in 2022.

**MOTION:** Member Daniels seconded by Member Northrup to re-appoint Sarah Benson, Amy Bennett and Courtney Schultz the PARC Committee was approved by the following vote: Ayes: Chair Wickstrom, Members Scarborough, Northrup and Daniels. Noes: None. Absent: Goodman.

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Chair Wickstrom reviewed the status of former PARC Member Myers, including the reasons behind the two missed meetings as well as her desire to continue her service.

**MOTION:** Member Daniels seconded by Member Northrup to re-appoint Jackie Myers to serve out her current term was approved by the following vote: Ayes: Chair Wickstrom, Members Scarborough, Northrup and Daniels. Noes: None. Absent: Goodman.

**SUBJECT:** Appointment of Planning Board member to PARC as Ex-Officio (2-Year Term).

**MOTION:** Member Daniels seconded by Member Scarborough to appoint Chair Wickstrom to PARC as Ex Officio was approved by the following vote: Ayes: Chair Wickstrom, Members Scarborough, Northrup and Daniels. Noes: None. Absent: Goodman.

**SUBJECT:** Review and schedule a public hearing for the Town of Manteo Flood Damage Prevention Ordinance and Maps.

Chair Wickstrom provided information on the status of the Flood Damage Prevention Ordinance and Maps, including the schedule of time for public hearings and review. With final adoption required by June 2020, it was recommended that the Planning and Zoning Board should schedule its public hearing at its next meeting.

**MOTION:** Member Daniels seconded by Member Scarborough to schedule a public hearing for March 10, 2020 was approved by the following vote: Ayes: Chair Wickstrom, Members Scarborough, Northrup and Daniels. Noes: None. Absent: Goodman.

#### BOARD COMMENTS

Member Daniels indicated he was glad to be back serving on the Board. Chair Wickstrom noted she was thrilled to be working on the important items coming before this Board.

**MOTION:** Member Northrup seconded by Member Scarborough to adjourn at 6:10 p.m. was approved by the following vote: Ayes: Chair Wickstrom and Members Scarborough, Northrup, and Daniels. Noes: None. Absent: Goodman.

This the 11<sup>th</sup> day of February, 2020.

  
Sherry Wickstrom, Chair

ATTEST:

